



# Springvale Park Special Developmental School

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Springvale 3171

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**Principal: Jackie Lowther**

*Dear parent/guardian,*

Springvale Park Special Developmental School is looking forward to another great year of teaching and learning and would like to advise you of Springvale Park Special Developmental School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Within our school this support has allowed us to provide an extensive Kitchen/Garden Program, provide essential communication devices and continued improvement of our facilities including our new bike shed and upkeep of our sensory garden.

Springvale Park Special Developmental School is endorsed as a Deductible Gift Recipient under the *Income Tax Assessment Act 1997 (Cth)* with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid under "Extra-Curricular Items and Activities" are not donations and are not tax deductible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jackie Lowther

Principal

Jason Debski

School Council President

<b>Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>EEP's</i> <i>Classroom consumables, materials &amp; equipment</i>	\$Nil
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$Nil</b>

<b>Other Contributions – suggested tax-deductible contributions for non-curriculum items and activities</b>	<b>Amount</b>
<b>Total tax-deductible Other Contributions</b>	<b>\$</b>

#### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Springvale Park Special Developmental School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
Excursions/Incursions to be scheduled	TBA
School Photos – details will be provided at a later date	TBA
<b>Total Extra-curricular Items and Activities</b>	<b>\$TBA</b>

#### **Financial Support for Families**

Springvale Park Special Developmental School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sandra Murphy or Jackie Lowther

Ph: 03 9546 7666 | Email: [Springvale.park.sds@education.vic.gov.au](mailto:Springvale.park.sds@education.vic.gov.au)

**Total**

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$Nil	\$Nil
Extra-Curricular Items and Activities	\$TBA	\$TBA
<b>Total</b>	<b>\$TBA</b>	<b>\$TBA</b>

**Payment methods**

Payments may be made either in cash, cheque, Eftpos onsite, BPay or Direct Deposit. If you are depositing money directly into our bank account, please use the student's name as a reference.

## Direct Deposit Details:

Account Name: Springvale Park Special Developmental School

BSB: 063154

Account Number: 10057479

Bank: Commonwealth Bank of Australia

**Refunds**

Refunds must be requested in writing, including bank details for refund deposit. The school will assess every request on its merit. Refunds will only be made by Direct Debit into your specified bank account.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.